



AGENDA
Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, May 10, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD OF DIRECTORS**
Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; Director David Davis and Director Logan Green
- 3. REPORT REGARDING POSTING OF AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to waive the reading of and approve the minutes for the meeting of April 26, 2005.
- 5. CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to review the cash report from April 19, 2005, through May 2, 2005.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.
- 7. PROPERTY INSURANCE RENEWAL (ATTACHMENT- ACTION MAY BE TAKEN)**
The Board will be asked to authorize the renewal of MTD's property insurance.
- 8. RECESS TO CLOSED SESSION- WORKERS' COMPENSATION CLAIM (CAROL GIONFRIDDO- ACTION MAY BE TAKEN)**
The Board will meet in closed session pursuant to Government Code §54956.95(b) to consider settlement of a Workers' Compensation claim by Carol Gionfriddo vs. MTD.
- 9. GENERAL MANAGER REPORT**

- a) Employer's Meeting on Regional Transportation
- b) Federal 5307 Operating Assistance
- c) Measure D
- d) South Coast Area Transit (SCAT) thank you
- e) Fall routes & schedule enhancements
- f) Yaco Scholarship Fund
- g) IV PAC
- h) Calle Real soil
- i) Other

10. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

11. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES

Meeting of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, April 26, 2005
8:30 AM

Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

DIRECTORS PRESENT:

John Britton, Chair, Olivia Rodriguez, Vice Chair, David Davis, Director, Logan Green, Director

DIRECTOR NOT PRESENT:

Brian Fahnestock, Secretary

MTD EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Tiara Lakey, Executive Assistant to the Board and General Manager, Jerry Estrada, Assistant General Manager/Controller, David Damiano, Manager of Transit Development and Community Relations, Steve Maas, Manager of Strategic Planning and Compliance, Gabriel Garcia, HR & Risk Manager

OTHERS PRESENT:

John Ledbetter, Gregg Hart, Public Information and Government Affairs Coordinator for the Santa Barbara County Association of Governments (SBCAG), Adam Garcia, Goleta Blueprint staff

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton noted that all members were present, with the exception of Director Fahnestock, who would not be present at today's meeting.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that the agenda for this meeting was posted at the MTD administrative headquarters, on the MTD website and mailed to the media of general circulation.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES

Director Rodriguez moved to waive the reading of and approve the minutes for the Board meeting of March 29, 2005, but directed that additional information be added to item #9 of the minutes. Director Davis seconded the motion. The motion passed unanimously.

Director Davis moved to waive the reading of and approve the minutes for the Board workshop of April 15, 2005, with a name correction within item #6 and the addition of the time that Director Davis adjourned from the workshop (12:45 PM). Vice Chair Rodriguez seconded the motion. The motion passed unanimously.

5. CASH REPORT

Director Davis moved to approve the cash report from March 22, 2005, through April 18, 2005, and requested that staff provide the Board with a break down of legal counsel fees incurred by type (WC, general, special and land use related) for a period of 6-12 months. Director Davis also asked if it was possible to change the current coding within the cash report. Jerry Estrada, Assistant General Manager/Controller stated that due to the age of the accounting software used, it could not be done easily. Chair Britton requested that the Finance Committee receive a copy of recent purchases made with the MTD credit card. Director Rodriguez seconded the motion. The motion passed unanimously.

THIS CONCLUDED THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no comment from the public.

7. GOLETA BLUEPRINT SUSTAINABILITY PROJECT

John Ledbetter made an informational presentation on the Goleta Blueprint Project to the Board. This presentation outlined their vision and concerns regarding community development, energy conservation, green building techniques, alternative transportation and public policy. Director Davis asked if the City of Goleta or their planning department staff has attended any of their meetings. Mr. Ledbetter replied that Margaret Connell, City of Goleta Councilmember had attended and she had reported back to the Council. Mr. Ledbetter stated that he hopes to have all the stakeholders involved with this vision. Director Davis asked how this project fits into Goleta's General Plan Process and if they have time to consider this into their final mapping process. Mr. Ledbetter stated that he believes that they have not finalized their Plan yet and continue to conduct their workshops. Mr. Ledbetter added that the Sustainability Project will hold another workshop on May 21, 2005 and would like to have the MTD Board endorse the Project. Director Davis made a motion to thank Mr. Ledbetter for his presentation and encouraged him to work with the City of Goleta and requested that staff invite the City of Goleta to present their plan before the Board. Director Rodriguez seconded the motion.

8. 101 IN MOTION UPDATES

Gregg Hart, Public Information and Government Affairs Coordinator for the Santa Barbara County Association of Governments (SBCAG) presented the Board with 101 in Motion updates, which were the final four packages selected by the Steering Committee. Mr. Hart reported that these four packages are the alternative solutions that will continue as viable options to provide long-term congestion relieve on the 101 corridor between Ventura County line and Winchester Canyon. Mr. Hart also provided the Board with a fact sheet that contained a description of each package. Commuter Rail, HOV/HOT lanes, HOV South/Aux North and General Purpose lanes are package options. Also included in each package, under Alternative Modes, is double express bus service, increasing connecting local bus service and bus priority on selected arterials. Mr. Hart added that final evaluations would be done before any final recommendations would be made.

Director Davis asked that if Measure D were reauthorized, would the proposed commuter rail package be funded with a majority of the transportation designated funds, which would affect existing transit. Mr. Hart stated that Measure D allocation percentages are not fixed, but noted

that another item to consider would be how funds would be used. The Board thanked Mr. Hart for the presentation and updates.

9. DISCUSSION REGARDING FUTURE FEDERAL 5307 OPERATING ASSISTANCE APPORTIONMENT

Mr. Estrada updated the Board on the status of the Federal Transit Administration's (FTA) changes regarding MTD's annual 5307 apportionment. Mr. Estrada noted that this apportionment (2.8 million dollars) makes up approximately 18% of MTD's operating revenue. He then reported that Santa Barbara Association of Governments (SBCAG) is required to set up a process authorized by FTA. The current formula uses primarily population to distribute the funds between Santa Barbara, Lompoc and Santa Maria. This requirement for corrective action resulted from SBCAG's last tri-annual review. SBCAG was then required to implement a new process for distributing these funds by June 2005, or the funds would be in jeopardy. Mr. Estrada stated that SBCAG staff and the three agencies involved worked together to come up with a competitive process/program of projects that would meet the federal guidelines. The agreement proposed is that each urbanized area will continue to get the money designated to that area, however only FTA eligible grantees will be able to claim these funds. Mr. Estrada noted that some rules and guidelines would also need to be implemented, reviewed and approved by the Technical Transportation Advisory Committee (TTAC). Mr. Estrada closed by saying that MTD staff is very satisfied with this proposed solution and will present a request for approval at an upcoming Board meeting.

10. MTD POLICY RE: DOGS ON BUSES

The Board reviewed a request made during public comment at the Board meeting of February 15, 2005, to allow (non-service) dogs on MTD buses. The General Manager reported that after this request was made, MTD conducted a passenger survey regarding change to the current dogs on buses policy. David Damiano, Manager of Transit Development and Community Relations reviewed the results of the input gathered with the Board, which reflected an overwhelming response to maintain the current MTD dog policy. The General Manager requested the Board's approval to keep the current MTD dog policy. Director Rodriguez thanked MTD staff for their efforts in conducting this survey and moved to approve the General Manager's request to continue to follow the current MTD dog policy. Director Green seconded the motion. The motion passed unanimously.

11. GENERAL MANAGER REPORT

The General Manager reported that the development department is currently preparing information for fall service enhancement recommendations. Mr. Damiano noted that the development department has conducted a lot of research and considers on time performance and overloads its top priorities. Mr. Damiano added MTD is scheduled to hold six public input meetings in May, to discuss the proposed service changes and adjustments to the lines 9, 16, 17, 12x and 24x. Flyers advertising these meetings have been placed at all the bus stops that may be affected.

The Board welcomed the new Human Resources and Risk Manager, Gabriel Garcia who stated that he has had a busy first week and is currently working on a policy for flex-time. The General Manager also noted that MTD's WC files were recently moved to Workers' Compensation Administrators, LLC (WCA), MTD's new TPA for WC.

The General Manager reported that due to roadblocks, the Valley Express buses had recently used San Marcos Pass as an alternate route. Mr. Damiano gave an update on the Valley Express Service and stated that ridership continues to rise. Outreach to potential riders and their employers continue.

The General Manager announced that MTD staff had met with City staff to discuss possible changes to the MyRide program and she added that any formal recommendations would be presented to the Board at a later date. Mr. Damiano also informed the Board of ideas that the marketing department is working on for the Downtown Waterfront Shuttle. The Board also offered their suggestions.

The General Manager reported that she and David would be attending an upcoming IV-Pac meeting to discuss enhancements to some of the bus shelters within Isla Vista. Mr. Damiano reported that he is working closely with County staff on this project.

The General Manager shared the "Green Car Show Award" that MTD received from the Community Environmental Council (CEC) this past "Earth Day" weekend. MTD was recognized for "traveling 219,000 miles with battery electric, zero-emission buses from April 2004 to April 2005, total miles traveled on all shuttles 2,153,572 since 1990". The General Manager added that this had been a great event!

The General Manager noted that a Hybrid bus had recently been brought to MTD for display and she noted that staff would try and arrange for another visit on a day that the Board would be present.

Mr. Estrada, Mr. Damiano and Steve Maas, Manager of Strategic Planning and Compliance reported on a Transit Fundamentals workshop that was hosted by Caltrans that they recently attended. Mr. Maas also updated the Board on the American Public Transportation Association (APTA), Commuter Rail Conference that he attended.

The General Manager reported that CPR & first aid training was recently held at MTD and had been offered to and attended by supervisors, foremen, managers and staff. This training was lead by MTD driver, Chris Cota who is certified trainer for Red Cross. The General Manager added that MTD staff might consider presenting the Board with the possibility of purchasing a defibrillator to keep at the Transit Center.

The General Manager noted that Tiara Lakey, Executive Assistant to the Board and General Manager and Imelda Martin, Receptionist will be attending the upcoming County of Santa Barbara's Brown Act training.

Calle Real soil remediation continues with the staff at MTD and the Air Pollution Control District (APCD) finishing up the public notices that will go out to the neighboring areas and finalizing the details of the contract with Onyx Environmental Services. Mr. Estrada stated that he expects this project to be completed by June 2005.

The General Manager announced that SBCAG had invited MTD to submit CMAQ grant project proposals. The General Manager reminded the Board that there is currently no CMAQ grant money, but these projects would be "on the shelf", in the event that those funds were to become available. MTD submitted an AVL project and an individualized marketing project.

12. OTHER BUSINESS AND COMMITTEE REPORTS

Director Davis reported that he had recently been on a panel at the Tri-Counties Association of Realtors. Director Davis stated that there were approximately 300 attendees and topics related to housing within the counties of San Luis Obispo, Santa Barbara and Ventura were discussed. Director Davis noted that he also took the time to bring up the Hollister Calle Real corridor and how important transit and housing is to that area, including the MTD Calle Real

project. Director Davis also reported on a survey that was recently conducted by Economic Community Project related to the South Coast. Included in this survey were questions about transit and the results would be available on June 3rd at a Board of Supervisors meeting.

Director Green reported that he had recently been on a panel at a meeting of the Santa Barbara Human Resources Association. Director Green stated that the topics discussed were transportation, workforce and housing, in which he offered information about the MyRide program and Valley Express Service. Director Green then commented on the recent implementation of the UCSB TAP program and stated that it is off to a good start.

Director Rodriguez reported that Human Resources Committee had met with the General Manager to discuss personnel issues and what they would like to see from the department.

Director Rodriguez also reported that the Hispanic Chamber of Commerce would be holding a Cinco de Mayo Business Mixer on May 5, 2005, at the Wells Fargo Bank on Anacapa Street. Director Rodriguez added that it would start at 5:30 PM and that everyone is invited.

Director Rodriguez also requested that the May 24, 2005, Board meeting be scheduled to a start at 10:00 AM, due to a Women's Economic Ventures (WEV) event that she and other members of the MTD Board plan to attend. The Board agreed to 10:00 AM start time for the May 24, 2005 meeting.

13. RECESS TO CLOSED SESSION-CALLE REAL (CANCELLED)

The Board did not meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

14. ADJOURNMENT

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of May 10, 2005
For the Period April 19, 2005 through May 2, 2005

MONEY MARKET

Beginning Balance April 19, 2005 **\$3,170,183.43**

SB-325 (LTF)	409,760.60	
Property Tax Revenue	225,664.36	
Passenger Fares	142,702.79	
Accounts Receivable	83,154.23	
Advertising & Prepaid	900.00	
Miscellaneous	15.00	
Total Deposits		862,196.98

Bank Fee - April 2005	(4,803.14)	
ACH Pensions Transfer	(23,045.93)	
Workers Comp Trf March	(34,337.04)	
ACH Tax Deposit	(93,145.72)	
Operations Transfer	(129,122.18)	
Payroll Transfer	(217,101.57)	
Total Disbursements		(501,555.58)

Ending Balance **\$3,530,824.83**

Total Cash and Investments as of May 2, 2005: **\$3,530,824.83**

COMPOSITION OF CASH BALANCE

Working Capital	1,898,823.54	
WC / Liability Reserves	1,632,001.29	
Total Cash Balance		\$3,530,824.83

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
80742	4/22/2005	ACCLAMATION INSURANCE	ADMINISTRATIVE FEES	3,750.00	
80743	4/22/2005	AT&T	TELEPHONES	78.69	
80744	4/22/2005	AQUA-FLO	B&G REPAIRS & SUPPLIES	35.40	
80745	4/22/2005	ARCHBALD & SPRAY	LEGAL COUNSEL	1,352.39	
80746	4/22/2005	ACE PARTS CORPORATION	BUS PARTS	351.65	
80747	4/22/2005	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	265.00	
80748	4/22/2005	BOMAR SECURITY &	SECURITY SERVICES	845.25	
80749	4/22/2005	BOWMAN DISTRIBUTION	SHOP SUPPLIES	18.40	
80750	4/22/2005	BP WEST COAST PRODUCTS LLC.	FUEL	30,239.77	
80751	4/22/2005	BFI (BROWNING-FERRIS IND)	WASTE DISPOSAL	34.00	
80752	4/22/2005	CALIFORNIA ELECTRIC SUPPLY,	B&G REPAIRS & SUPPLIES	46.44	
80753	4/22/2005	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	80.43	
80754	4/22/2005	CHEVRON & TEXACO CARD	SERVICE VEHICLE FUEL	176.05	
80755	4/22/2005	CORPORATE EXPRESS INC.	OFFICE SUPPLIES	517.28	
80756	4/22/2005	COAST TRUCK PARTS, INC.	BUS PARTS	2,259.38	
80757	4/22/2005	CUMULUS BROADCASTING	MEDIA AD	2,000.00	
80758	4/22/2005	BP DAVIS MANAGEMENT SRVC.	CONTRACT LABOR	3,575.00	
80759	4/22/2005	DHL EXPRESS (USA) INC.	FREIGHT CHARGES	169.69	
80760	4/22/2005	EBUS, INC.	BUS PARTS	1,574.88	
80761	4/22/2005	ELECTRIO-MECHANICAL REPAIR,	BUS PARTS	400.24	
80762	4/22/2005	FAST UNDERCAR	SV PARTS	92.97	
80763	4/22/2005	FGL ENVIRONMENTAL	STORMWATER TEST	995.00	
80764	4/22/2005	GIBBS INTERNATIONAL TRUCKS	BUS PARTS	5,985.77	
80765	4/22/2005	GILLIG CORPORATION	BUS PARTS	1,876.31	
80766	4/22/2005	HOME IMPROVEMENT CTR.	SHOP/ B&G SUPPLIES	93.83	
80767	4/22/2005	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS	982.33	
80768	4/22/2005	J n L GLASS INC.	REPLACE BUS WINDOWS	780.00	
80769	4/22/2005	KSBY-TV DBA	MEDIA AD	862.00	
80770	4/22/2005	LANSPEED	SOFTWARE	718.05	
80771	4/22/2005	LARA'S AUTO REPAIR	BUS REPAIRS	165.00	
80772	4/22/2005	M.M.E.	SHOP EQUIPMENT	2,108.85	
80773	4/22/2005	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	93.00	
80774	4/22/2005	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,044.47	
80775	4/22/2005	MCMASTER-CARR SUPPLY CO.	SHOP SUPPLIES	56.78	
80776	4/22/2005	MGB INDUSTRIAL SUPPLY	SHOP SUPPLIES	98.28	
80777	4/22/2005	MULLEN & HENZELL	LEGAL FEES ON CALLE REAL	1,864.40	
80778	4/22/2005	NATIONAL INTERSTATE INS. CO.	LIABILITY INSURANCE	9,958.63	

Check	Date	Company	Description	Amount	Voids
80779	4/22/2005	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,509.72	
80780	4/22/2005	O'REILLY, RICHARD	TOOL ALLOWANCE	900.00	
80781	4/22/2005	OLS SERVICE, INC.	B&G REPAIRS & SUPPLIES	559.44	
80782	4/22/2005	PASO ROBLES TRUCK CENTER	BUS PARTS	53.61	
80783	4/22/2005	PETTY CASH- LAKEY, TIARA	MISC. PURCHASES	415.36	
80784	4/22/2005	PETTY CASH- JOHNS, GARY	MISC. PURCHASES	302.34	
80785	4/22/2005	PITNEY BOWES	POSTAGE METER QTRLY CHARGES	210.00	
80786	4/22/2005	PLATINUM PLUS FOR BUSINESS	MISC. CREDIT CARD CHARGES	4,706.71	
80787	4/22/2005	BANC OF AMERICA LEASING	COPIER LEASE	650.14	
80788	4/22/2005	SANDOVAL, ABIR	MISC. SERVICES	70.00	
80789	4/22/2005	SAFEGUARD	OFFICE SUPPLIES	110.67	
80790	4/22/2005	SANTA BARBARA NEWS-PRESS	EMPLOYMENT/MEDIA ADS	1,988.34	
80791	4/22/2005	SANTA BARBARA NEWS-PRESS	EMPLOYMENT/MEDIA ADS	195.00	
80792	4/22/2005	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	2,298.03	
80793	4/22/2005	SM TIRE, CORP.	BUS TIRE MOUNTING/SV TIRES	480.71	
80794	4/22/2005	SMART & FINAL	OFFICE SUPPLIES	46.43	
80795	4/22/2005	SO. CAL. EDISON CO.	UTILITIES	4,971.26	
80796	4/22/2005	SOUTHERN CALIFORNIA GAS	UTILITIES	777.55	
80797	4/22/2005	SB CITY OF-REFUSE/WATER	UTILITIES	589.29	
80798	4/22/2005	TELCOM, INC.	RADIO INSTALLATION & SERVS.	2,728.80	
80799	4/22/2005	TMC COMMUNICATIONS	TELEPHONES	133.22	
80800	4/22/2005	UNISOURCE MAINT SUPPLY	BUS CLEANING & SHOP SUPPLIES	987.92	
80801	4/22/2005	UNITED PARCEL SERVICE	FREIGHT CHARGES	83.09	
80802	4/22/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,003.15	
80803	4/22/2005	VALLEY POWER SYSTEMS, INC.	BUS PARTS	6,988.16	
80804	4/22/2005	VENTURA COUNTY STAR	EMPLOYEE ADS	1,022.00	
80805	4/22/2005	VERIZON CALIFORNIA	TELEPHONES	2,151.85	
80806	4/22/2005	VERIZON WIRELESS	WIRELESS PHONES	672.13	
80807	4/22/2005	YELLOW TRANSPORTATIONS	FREIGHT	175.24	
80808	4/26/2005	CA STATE BOARD OF	USER FUEL TAX	1,420.21	
80809	4/26/2005	STATE BOARD OF EQUALIZATION	STORAGE TANK FEE/INTEREST	1,994.02	
80810	4/29/2005	CONTRA COSTA	PR RELATED	435.00	
80811	4/29/2005	STATE BOARD OF EQUALIZATION	STORAGE TANK FEE/INTEREST	2,567.60	
80812	4/29/2005	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
80813	4/29/2005	DEAILE, MARY	PR RELATED	106.15	
80814	4/29/2005	DISTRICT ATTORNEY-S.B.	PR RELATED	1,332.32	
80815	4/29/2005	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
80816	4/29/2005	STATE OF CALIFORNIA	PR RELATED	382.92	
80817	4/29/2005	UNITED STATES TREASURY	PR RELATED	225.00	
80818	4/29/2005	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	

Check	Date	Company	Description	Amount	Voids
80819	4/29/2005	OTTIERI, ANN BRADY	PR RELATED	576.92	
80820	4/29/2005	ROCHA, SUZANNE	PR RELATED	406.08	
80821	4/29/2005	SAN BERNARDINO COUNTY	PR RELATED	395.54	
80822	4/29/2005	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,798.00	
80823	4/29/2005	UNITED WAY OF SB	PR DEDUCTION	916.31	
80824	4/29/2005	VENTURA COUNTY DCSS	PR RELATED	108.46	
80825	4/29/2005	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	213.99	
80826	4/29/2005	YACO SCHOLARSHIP FUND	PR DEDUCTION	91.50	
				129,122.18	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$129,122.18	

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

Date	Company	Description	Amount
4/6/2005	SBCC - Continuing Education	Advertising on Buses	300.00
4/11/2005	City of Carpinteria - Seaside Shtl.	Seaside Shuttle Qtrly Contract Fares	0.01
4/19/2005	Central Coast Comm-Senior Citizens	Advertising on Buses	2,200.00
4/19/2005	City of Carpinteria - Seaside Shtl.	Seaside Shuttle Qtrly Contract Fares	200.00
4/19/2005	City of SB - Passes/Tokens	Passes/Token Sales	4,675.00
4/19/2005	UCSB - Parking Services	Passes/Token Sales	251.00
4/21/2005	Graham Chevrolet	Advertising on Buses	520.00
4/21/2005	Grisham, Jill	Health Insurance - Cobra	150.89
4/22/2005	Santa Barbara Bank & Trust	Advertising on Buses	8,848.50
4/25/2005	Allstate Insurance Market Claim Off	Insurance claim	4,569.83
4/25/2005	Allstate Insurance Market Claim Off	Insurance claim	96.00
4/25/2005	Allstate Insurance Market Claim Off	Insurance claim	-96.00
4/25/2005	Cottage Hospital	Passes/Token Sales	3,075.00
4/25/2005	Signarama	Advertising on Buses	980.00
4/25/2005	Signarama	Advertising on Buses	980.00
4/26/2005	Department of Rehabilitation	Passes/Token Sales	54.00
4/26/2005	UCSB - Parking Services	Passes/Token Sales	15,000.00
4/28/2005	SB County Public Health	Passes/Token Sales	2,250.00
5/2/2005	SB School District	Passes/Token Sales	39,100.00
Total Accounts Receivable Paid During Period			\$83,154.23

To: Chair Britton
Members of the Board
From: Sherrie Fisher, General Manager
Date: 05/06/05
Subject: Administrative Update

A new class of four **drivers began training** the last week of April. Drivers have worked a lot of overtime recently to cover shifts with our appreciation. Another application process begins tomorrow. Please help us spread the word regarding these excellent positions.

Marketing is working on a **joint promotion** for the Downtown-Waterfront Shuttle service with the **Downtown Organization's** Arts and Wine Tour. This is an example of our efforts to reacquaint the local businesses and tourism industry of the value the shuttle system provide to our community. The anticipated result will be improved public awareness resulting in increased Ridership.

Marketing also participated in an employer event at UCSB last week. At this same event, UCSB Tom Roberts unveiled the **faculty and staff bus pass program**. This program is off to a good start with a lot of routing questions coming in from campus employees.

Marketing has also been providing support to the planning division of the development team as it pertains to **communications with our passengers** to inform them of the public meetings currently taking place. Flyers have been distributed on all buses and a laminated version has been placed at all bus stops in the proposed reconfiguration areas. Newspaper ads have already run in the News-press and the Independent and PSA's are currently running on KEYT 3, KSBY 6, KRUZ 97.5, City TV 18, and GATV 20.

The Development department is in the process of creating **fall route and service changes**. The focus is on changes to distribution of service related to passenger ridership and schedule adherence challenges.

This fall will also begin the implementation of the Goleta **Old Town/ Calle Real** shuttle financed by the CMAQ grant. This is the second service implementation from that project while the Valley Express has successfully completed the 2nd month.

Three **Public meetings** have already been conducted at the following locations: The Goleta Valley Community Center, The Goleta Public Library, and the Santa Barbara Public Library. Additional meetings will continue to take place on the South Coast in the coming weeks and will culminate in the official public hearing on May 24th. In addition, Logan Green will review the plan at a development committee meeting today. The new **software system (Trapeze)** will be operable for fall changes. This is a comprehensive program that provides assistance with routing (via a mapping program), scheduling algorithm, run-cutting (driver shifts and bus allocation), and transferring route and schedule information into a passenger guide.

This same program moves information moves into a **dispatch mode** that is used by the Operations department to dispatch drivers (including covering shifts for absent

employees), following union contract rules, creating payroll records, allowing for revision for extra work and provided to the Accounting department for payroll processing. This part of the system will go “live” June 17th with a final week of training.

The Development department met with **IV-PAC** to look at the option of developing new **shelters** in the IV area. A follow-up meeting is scheduled for June.

The **maintenance software** system (Maximus) is successful and well into 6 months of use at this time, though full implementation of all the “bells and whistles” is still in process.

Property insurance renews on May 24th. A staff report has been included in your packet recommending a renewal with the current carrier, Travelers.

Members of the management team from South Coast Area Transit (Oxnard/Ventura) brought a thank you lunch here to honor MTD maintenance this week. The **SCAT** Manager of Maintenance complimented MTD’s maintenance department by announcing that the buses loaned to SCAT were in excellent running condition (after get-up-and-go work by our maintenance department) in spite of their age and rusting bodies.

The permit for **soil remediation at the Calle Real** site is under review by the Air Pollution Control District at present. MTD still anticipates that this soil removal work will be done early summer.

The preparation of a **05-06 draft budget** is underway and will be available at your first June meeting.

The Human Resources department is in the process of writing a **flex-time program**. The changeover to a new TPA for workers compensation claims went smoothly and includes a review of all open claims.

Steve Maas has completed a preliminary draft of the Short Range Transit Plan (SRTP) for staff review. We plan to bring the revised draft to the Board at the May 24th meeting for discussion. A review of this draft will be offered to local agencies before finalization.

On May 5th, SBCAG's Technical Transportation Advisory Committee (TTAC) approved guidelines for the **Federal Section 5307** transit-funding program. TTAC voted unanimously to safeguard funding for existing local transit service in the county's three urbanized areas. The guidelines will next go to the SBCAG Board and the FTA for approval.

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 05/06/05
Subject: Yaco Scholarship Foundation

Upon the retirement of Mr. W. Robert Yaco in 1984, MTD staff members honored him with a scholarship program called the W. Robert Yaco Scholarship. Mr. Yaco was a strong believer in education and honored with this presentation.

A great number of staff and friends in the community contributed to this program and was originally handled internally at MTD through an elected board of directors. However, it quickly became apparent that we were not scholarship experts and it became difficult to make the tougher decisions related to the appropriate awards to students.

In 1988, MTD asked the Santa Barbara Scholarship Foundation to take over the administration of this scholarship program. At this time the amount in the Yaco Scholarship fund was \$21,400.00. As of 6/30/04 the fund has an ending balance of \$45,324.26, which includes the initial contribution, annual earnings and ongoing payroll deduction gifts.

The rules are still the same: Recipients must be children of MTD employees and graduates of Santa Barbara County Schools.